

# Faculty Teaching Observation Pre-Observation Worksheet

(for classroom, lesson and rehearsal observations)

The faculty being observed will provide this information to the School of Music Committee. The committee chair will gather this and other classroom materials and submit them to each member of the evaluation team.

This form is appropriate for the pre-observation meeting for classroom, lesson, or rehearsal, and is for evaluation team use only—not to be submitted.

Instructor: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Course Number: \_\_\_\_\_

Course Title: \_\_\_\_\_

Course Meeting Time: \_\_\_\_\_ Room: \_\_\_\_\_

Level of Students: \_\_\_\_\_ Undergraduate \_\_\_\_\_ Graduate

<b>Goals for class</b>	
<b>Teaching/learning activities to support goals</b>	
<b>Student preparation/work due</b>	
<b>Any additional information about the course/class</b>	
<b>Anything specific for feedback</b>	