



## Modify/Add Degree/Certificate Form

This form should only be used to add and modify degrees within your department. Please email the completed form to your Graduate Admissions Counselor.

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UID: \_\_\_\_\_ Email Address: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

### Current Program Information:

Department: \_\_\_\_\_

Degree: ☐ Masters  
☐ Doctoral  
☐ Certificate

Major/Certificate: \_\_\_\_\_

Concentration (If any): \_\_\_\_\_

Effective: Spring ☐ Year: \_\_\_\_\_  
Fall ☐  
Summer ☐

**Please note the changes to the student record in the box below.** (Ex. add an additional degree or certificate, changing degree from Master's program to a Doctoral program, update catalog, add/remove concentration, etc.)

Department Signature:

Date Submitted: \_\_\_\_\_

Graduate Admissions Counselor:

Date Completed: \_\_\_\_\_